

Style Guide

This chapter is for editing purposes only and is not visible to lay users.

Headings

All headings should be title case (first letter of each word upper case) and use the built-in headings styles. To check if headings are styled properly, use the drop-down menu at the top of the chapter to see if they are listed.

All chapter navigation should be turned on, though the depth should be determined by the context.

Tables and Figures

All tables and figures should have a number label and a title listed before them. All labels should be bolded. All titles should be sentence case and italicized.

Table 1

An Example Table

[table here]

Figure 1

An Example Figure

[figure here]

References

All references should have the references style applied, which will apply a hanging indent.

Spacing

There should not be any extra / empty lines between content.

Callout Boxes

Callout boxes should be commonly labeled and should generally use the default style.

Example Callout Box

This uses the "default" style.

Exceptions include the following and should always be labeled exactly as below:

Application Exercises

This should use the "exercises" style.

Additional Readings and Resources

This should use the "default" style.

Learning Objectives

This should use the "objectives" style.

[Wildcard]

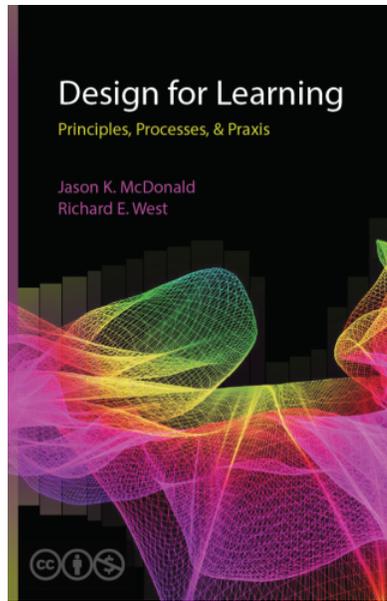
These callouts should be used sparingly (for templates, vignettes, etc.) and should use the "information" style.

Colors



Authors

Each chapter should have identified authors with biographies and photos.



McDonald, J. K. & West, R. E. (2021). *Design for Learning: Principles, Processes, and Praxis (1st ed.)*. EdTech Books. <https://edtechbooks.org/id>



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